



Donation Request Form

Please fax to 704-684-0514 or email to mail@providenceproduce.com

- Please type/print clearly and completely. Completion of this form does not guarantee a donation.
- Due to the high volume of donation requests, only those received at least 10 days prior to the event will be considered.
- We wish you the best of luck with your upcoming event

Today's Date _____ Event Date and Time _____

Organization _____ Website _____

Type of Organization:

For Profit Business ___ Charity ___ Church ___ Civic ___ School ___ Other: _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Contact Name _____ Contact Phone _____

Contact Title _____ Contact Email _____

Event Name _____ Event Sponsor/Underwriter _____

Event Location/ Address _____

Event description (Please be specific, who benefits, the cause, etc.)

Estimated Number of Guests _____ Event/Ticket Price _____

Donation Request: _____ Date Needed: _____

Donations to be used for (silent auction, door prizes, etc.) _____

Have we provided a donation to your organization in the past? ___ Yes ___ No

If yes, what items and when? _____

Will there be pre-event advertising ___ Yes ___ No

Will Providence Produce Market be featured in these? if so how? _____

Generally Providence Produce cannot provide delivery/mailing of donated goods. It is our policy that all Donations must be picked up in person, during regular business hours, at our office. A representative from your group will be asked to sign for the items received at that time.

Will you organization be able to arrange for pick up? ___ Yes ___ No

Please note: If you are a for-profit organization or business the likely hood of us making a donation especially a financial contribution should be considered unlikely. We do although offer wholesale pricing and will be glad to sell you product at our wholesale rate for your event.

If you are a PAID CONTRACTOR/HIRED VENDOR for a charity event: I.E. CATERING and you are being paid for your services and products and are attempting to get your food/produce donated to your company fronting as the charity itself you will not receive any consideration. We will contact the event coordinator to assure this situation is not occurring. Thank you!